

Tara D. Durkin

Experienced Education Professional

Over 18 years professional experience teaching high school students business, technology, and graphics courses. I have the ability to adapt to changes in student needs, curriculum, and technology. Through professional development and obtaining my master's in Instructional Design Technology, I am eager to learn how to improve my instruction.

PROFESSIONAL EXPERIENCE

- 08/14 - Present HIGH SCHOOL BUSINESS TEACHER**
USD 330 MISSION VALLEY SCHOOLS
 Plan and implement daily lessons to students
 Assess student needs to accommodate all learning needs
 Develop student-centered curriculum
 Future Business Leaders of America (FBLA) Advisor
 Manager of MV Prints, school-based business
 Advisor for Class of 2022, offering academic and career support
- 08/02 - 05/14 HIGH SCHOOL BUSINESS TEACHER**
USD 420 OSAGE CITY SCHOOLS
 Taught Accounting, Keyboarding, Intro to Business, Personal Finance, Web Page, Audio/Visual Productions, and Computer Applications
- 10/00 - 07/02 MANHATTAN AREA TECHNICAL COLLEGE**
DRAFTING DEPARTMENT INSTRUCTOR
 Developed and implemented lesson plans for MS Office
- CONTINUING EDUCATION INSTRUCTOR**
 Instructed classes in beginning and advanced MS Excel
- SPECIAL INSTRUCTOR - CITY OF MANHATTAN**
 Instructed city employees in MS Office 2000

EDUCATION

- 2019 - 2020 EMPORIA STATE UNIVERSITY**
 MASTERS INSTRUCTIONAL DESIGN TECHNOLOGY
- 2000 - 2002 KANSAS STATE UNIVERSITY**
 BACHELORS SECONDARY EDUCATION BUSINESS
- 1991 - 1995 KANSAS STATE UNIVERSITY**
 BACHELORS BUSINESS ADMINISTRATION MARKETING

ACTIVITIES

- Piano Accompanist
- Treasurer of Harveyville United Methodist Church and Women's Group
- Co-Ed Volleyball Player
- Former Varsity Volleyball Coach, 3-time state qualifier
- Former Assistant Girls Basketball and Junior High Volleyball Coach
- Former Kansas Certified Volleyball and Basketball Official



CONTACT DETAILS

Website

<https://tdurkin36.wixsite.com/taradurkin>

Mobile

785-640-5865

Email

taradurkin21@gmail.com

PROFICIENCY

MS Word-Excel-PowerPoint-Publisher



Adobe Illustrator-PhotoShop-Premiere



HTML



Silhouette Studio



Artistic Embroidery Software



Google Chrome-Drive-Calendar



ADEQUACY

Adobe InDesign-Audition



Canvas - LMS



Audacity



Apple iMovie-QuickTime



Atom



Adobe DreamWeaver



MS Access



Google Sites

